



# UNIVERSITY OF MICHIGAN-FLINT

## APPLICATION FOR GRADUATE ADMISSION

All applicants to a UM-Flint graduate program must have a U.S. bachelor's degree or equivalent from an accredited institution. Students who have previously been admitted and enrolled in a UM-Flint graduate program and have not been active in the past 12 months must apply for readmission. Applications for readmission can be obtained from the Office of Graduate Programs.

### **Application Instructions**

Complete the attached application and submit it together with the \$55 application fee. The application fee can be paid by credit card (Visa, Mastercard, or Discover) using our Application Fee Payment Form (available at [www.umflint.edu/graduateprograms/forms.htm](http://www.umflint.edu/graduateprograms/forms.htm)) or by a check or money order drawn on a U.S. bank. We do not accept checks that are drawn on a bank outside of the United States. The application fee is nonrefundable and cannot be credited toward tuition or any other fees.

### Special Notes about Completing the Application

- **UMID:** If you have attended a University of Michigan campus, you may have an 8-digit UMID. Providing this information will help the process of matching your documents to your application.
- **Social Security Number:** Your social security number is optional, but important for helping us match your application with financial aid information, test scores, and any other documents you may have on file. If you do not have a social security number, leave this space blank.
- **Name:** The name you provide will appear on all official university documents and on visa documents where applicable. Be sure to list your former names and/or variations of your names which may appear on any of your supporting documents.
- **Address:** Be sure to notify the Office of Graduate Programs of any changes in your address after completing this application.
- **Residency:** Are you a Michigan resident?  Yes, since \_\_\_\_\_  No

If you answered "yes" and any of the following circumstances apply, you must file an Application for Resident Classification and be approved to qualify for in-state tuition:

- You currently live outside the state of Michigan for any purpose, including, but not limited to, education, volunteer activities, military service, travel, employment.
- You have attended or graduated from a college outside the state of Michigan.
- You have been employed or domiciled outside the state of Michigan within the last 3 years.
- You are not a U.S. citizen or Permanent Resident Alien (if you're a Permanent Resident Alien, you must have a Permanent Resident Alien Card).
- Your spouse, partner, or parent is in Michigan as a nonresident student, medical resident, fellow, or for military assignment or other temporary employment.
- You are 24 years of age or younger and a parent lives outside the state of Michigan.
- You are 24 years of age or younger and have attended or graduated from a high school outside the state of Michigan.
- You have attended or graduated from an out-of-state high school and have been involved in educational pursuits for the majority of time since high school graduation.
- You previously attended any U-M campus (Ann Arbor, Dearborn, or Flint) as a nonresident.

Other circumstances may also require you to file a residency application.

Residency Applications can be obtained from the Residency Classification Office, University of Michigan Office of the Registrar, 1210 LSA Building, 500 S. State St., Ann Arbor, MI 48109-1382, phone (734) 764-1400. The University's Residency Classification Guidelines can be found on the Web at <http://ro.umich.edu/resreg.php>.

The **deadline dates** for submitting an Application for Resident Classification apply to the term for which residency is sought and are as follows: **September 30 for Fall Term, January 31 for Winter Term, July 31 for Spring, Spring/Summer, and Summer Terms.** Applications must be received in the Residency Classification Office by 5 p.m. on the deadline date. Applicants who do not file by the deadline will be responsible for paying nonresident tuition.

- **Education:** List all post-secondary institutions attended (i.e., undergraduate, graduate, vocational, technical school or college) and degrees received or expected in chronological order. Please attach an additional sheet if you attended more than three institutions.
- **Signature and date** are mandatory. Sign and date the application after reading the statement.

**For more information about the graduate admissions process, call (810) 762-3171, email [graduate@umflint.edu](mailto:graduate@umflint.edu), or visit [www.umflint.edu/graduateprograms](http://www.umflint.edu/graduateprograms) and click on "future students."**

The University of Michigan, as an equal opportunity/affirmative action employer, complies with all applicable federal and state laws regarding nondiscrimination and affirmative action, including Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973. The University of Michigan is committed to a policy of nondiscrimination and equal opportunity for all persons regardless of race, sex\*, color, religion, creed, national origin or ancestry, age, marital status, sexual orientation, disability, or Vietnam-era veteran status in employment, educational programs and activities, and admissions. Inquiries or complaints may be addressed to the Senior Director for Institutional Equity and Title IX/Section 504 Coordinator, Office for Institutional Equity, 2072 Administrative Services Building, Ann Arbor, Michigan 48109-1432, 734-763-0235, TTY 734-647-1388. For other University of Michigan information call 734-764-1817.

\* Includes discrimination based on gender identity and gender expression.



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## DIRECTORY OF GRADUATE PROGRAMS

### Supplemental Application Materials

- Some graduate programs have a **supplemental application** which must be submitted in addition to this application to the university. Check [www.umflint.edu/graduateprograms](http://www.umflint.edu/graduateprograms) and navigate to your intended program of study's admissions page to find out if a supplemental application is required.
- **Official transcripts** must be submitted from all post-secondary institutions attended. Request the registrar(s) at your previous institution(s) to mail one official copy of your transcript(s) to the Office of Graduate Programs. All transcripts, mark sheets, or official academic records of the applicant's coursework taken outside of the U.S. must include marks or grades for each course of study and be sent in their original language with an official English translation. If you attended the University of Michigan-Flint, we will obtain your transcript for you. If you attended the University of Michigan-Flint and previously submitted official transcripts from other institutions where you had completed college or university coursework, the Office of the Registrar may still have your transcripts on file, and we will attempt to obtain those transcripts on your behalf. If the Office of the Registrar no longer has certain transcripts on file, it will be your responsibility to request official transcripts from the issuing institutions.
- Most programs require a **personal statement or essay** in some form. Check [www.umflint.edu/graduateprograms](http://www.umflint.edu/graduateprograms) and navigate to your intended program of study's admissions page for guidelines.
- Most programs require **recommendations or references** from people who can evaluate your scholarly and/or clinical ability. Recommendations can be submitted online (for those using the online application only) or by mail using a specific form. Check [www.umflint.edu/graduateprograms](http://www.umflint.edu/graduateprograms) and navigate to your intended program of study's admissions page for guidelines.
- Some programs require **test scores**, such as the GRE or GMAT.
- Some programs require **copies of certifications or licenses**.
- **Applicants whose native language is not English** (this includes U.S. citizens and permanent residents whose native language is not English, even if currently a U.S. citizen or permanent resident and regardless of how long you have resided or been educated in the U.S.) must demonstrate English proficiency by providing evidence through one of the following methods:
  1. Take the Test of English as a Foreign Language (TOEFL), the International English Language Testing System (IELTS) exam, the Michigan English Language Assessment Battery (MELAB), or the Examination for the Certificate of Proficiency in English (ECPE). Scores must be no more than two (2) years old. The minimum acceptable scores are as follows:
    - a. TOEFL: 84 on Internet-based test (minimum of 23 in reading, 23 in listening, 17 in speaking, and 21 in writing) or 560 on paper-based test
    - b. MELAB: 80 (minimum of 80 in each section)
    - c. IELTS: 6.5
    - d. ECPE: Certificate of Proficiency
  2. Provide an official transcript showing one of the following:
    - a. A degree earned at an accredited U.S. college or university **OR**
    - b. A degree earned at a foreign institution where the primary language of instruction was English **OR**
    - c. Successful completion ('C' or higher) of ENG 111 or Eng 112 or equivalent
  3. Programs not associated with the Rackham Graduate School: Successfully complete ELS 112 at an ELS Language Center with a minimum score of 80 on the MELICET.
  4. Physical Therapy Transitional or Certificate programs: Provide a copy of your FCCPT Comprehensive Credential Evaluation Certificate.
- **International students** must submit certification of financial resources adequate to provide for all expenses while attending the University of Michigan-Flint. An Affidavit of Support must be completed and returned with either an a) original, currently dated bank statement; or b) an original, currently dated letter with a bank official's signature. The bank statement must show the required available funds as specified on the affidavit. The Affidavit of Financial Support is valid for one year. If the form is not included with your application materials, please contact the Office of Graduate Programs.

### Application Deadlines

Please note that most programs have specific deadlines for the submission of application materials. Find your intended program of study below for application deadlines. To be considered for scholarships, grants, and research assistantships, you must apply no later than May 1 for the Fall semester. International applicants are required to apply no later than four months prior to the term of intended enrollment.

### Graduate Programs

For a list of graduate programs offered at UM-Flint, visit [www.umflint.edu/graduateprograms](http://www.umflint.edu/graduateprograms). Detailed application requirements for each program are listed on the website or in the university Catalog.

**\$55 nonrefundable application fee**  
 (check, money order, or credit card; no cash or foreign checks)

For office use:  
 Check # \_\_\_\_\_  Money Order  Credit Card

**Note: This application also serves as your application to the Horace H. Rackham School of Graduate Studies if you are applying to a Rackham program offered at UM-Flint.**  
 Please consult the Directory of Graduate Programs for a list of programs offered.

**Please type or print legibly in ink.** Be sure to read the application instructions and to complete both sides.

\_\_\_\_\_ Have you previously attended UM-Flint?  Yes  No  
 UMID (if you have one) U.S. Social Security Number Have you previously applied for admission to UM-Flint?  Yes  No

**SECTION I. Program of Application**

Program Name: \_\_\_\_\_  
 Please see [www.umflint.edu/graduateprograms](http://www.umflint.edu/graduateprograms) for a list of programs offered at UM-Flint. If applying to MBA, please indicate Traditional  or NetPlus!   
 Concentration (if applicable): \_\_\_\_\_  
 Term for which you are seeking admission: \_\_\_\_\_ (Term, Year)  
 Terms of entry are Fall (September), Winter (January), Spring (May), and Summer (June). Some programs do not admit new students in every term.  
 See the Directory of Graduate Programs for admission terms for your intended program of study.

**SECTION II. Personal Information**

\_\_\_\_\_ Gender:  Male  Female  
 Last Name (Family Name/Surname) First or Given Name Middle Name  
 \_\_\_\_\_  
 Previous names which may appear on supporting documents being submitted Date of Birth (MM/DD/YYYY)  
 \_\_\_\_\_  
 Permanent Mailing Address Line 1 Birthplace (City, State/Country)  
 \_\_\_\_\_  
 Permanent Mailing Address Line 2 E-mail  
 \_\_\_\_\_  
 City State/Province Zip/Postal Code Primary Telephone  
 \_\_\_\_\_  
 Citizenship Status:  U.S. Citizen  U.S. Permanent Resident  Non-U.S. Citizen; Country of Citizenship \_\_\_\_\_  
 Registration Number A \_\_\_\_\_ Visa Type  Student Visa  
 Other Visa: Type \_\_\_\_\_  
 Native language if not English \_\_\_\_\_  
 Residency: Please read the "University of Michigan Residency Classification Guidelines" at [www.umich.edu/~regoff/resreg.html](http://www.umich.edu/~regoff/resreg.html) before completing this section.  
 Michigan Resident, since \_\_\_\_\_ (Month, Year)  Non-Michigan Resident

Race/Ethnicity The information requested below is optional and will not be used for admissions/hiring purposes. It will be used to satisfy federal reporting requirements and may be used for other purposes allowed by law.

Please indicate whether you consider yourself to be Hispanic or Latino:  
 **No**, not Hispanic or Latino.  **Yes**, Hispanic or Latino: a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.  
 In addition, select one or more of the following racial categories to describe yourself:  
 **American Indian or Alaska Native:** a person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.  
 **Asian:** a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.  
 **Black or African American:** a person having origins in any of the black racial groups of Africa.  
 **Native Hawaiian or Other Pacific Islander:** a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.  
 **White:** a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

U.S. Military Service (if applicable) Indicate your anticipated status at the time you enroll:  
 On active duty U.S. military  Yes  No U.S. Reserves or National Guard  Yes  No  
 Veteran of U.S. armed forces  Yes  No U.S. Military Dependent  Yes  No

**SECTION III. Examinations (If Required)**

<p><b>GRE</b>          If you are required to take the GRE,          please complete the following:          Date taken/will take: _____</p>	<p><b>GMAT</b>          If you are required to take the GMAT,          please complete the following:          Date taken/will take: _____</p>	<p><b>English Language Proficiency</b>          If your native language is not English,          please complete the following:          Exam: <input type="checkbox"/> TOEFL <input type="checkbox"/> MELAB <input type="checkbox"/> IELTS <input type="checkbox"/> ECPE          Date taken/will take: _____</p>
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**SECTION IV. Education**

Beginning with the most recent, list all post-secondary institutions you have attended, regardless of whether you received a degree or diploma. Do not include high school or secondary school attendance. Attach an additional sheet if necessary.

**Institution A**

Institution Name \_\_\_\_\_ Location \_\_\_\_\_

Dates Attended \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_

Degree/Diploma \_\_\_\_\_ Date degree received or expected \_\_\_\_\_

Other degree(s) earned at this institution \_\_\_\_\_

**Institution B**

Institution Name \_\_\_\_\_ Location \_\_\_\_\_

Dates Attended \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_

Degree/Diploma \_\_\_\_\_ Date degree received or expected \_\_\_\_\_

Other degree(s) earned at this institution \_\_\_\_\_

**Institution C**

Institution Name \_\_\_\_\_ Location \_\_\_\_\_

Dates Attended \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_

Degree/Diploma \_\_\_\_\_ Date degree received or expected \_\_\_\_\_

Other degree(s) earned at this institution \_\_\_\_\_

**SECTION V. Employment**

Beginning with the most recent, list employers (including homemaking and work related to your field of specialization). Information given must cover the last three-year period unless reported under "Education."

Employer/Employer City and State or Country	Employment Dates (From-To)	Position/Title

**SECTION VI. Additional Information**

Have you ever been expelled, suspended, or placed on probation by any secondary school or college you attended for academic dishonesty or because of an offense that harmed or had the potential to harm others?  Yes  No

Have you ever been convicted of a criminal offense other than a minor traffic violation, or been found to be delinquent by a juvenile court, or are there such charges currently pending against you at this time?  Yes  No

If you answered yes to either of the questions above, you must submit a statement of explanation on a separate sheet of paper.

**List the people who will be submitting letters of recommendation.** Please list name, title, institution/company, city, and state or country for each person. Ask the recommenders to use your full name as it appears on your application.

First Recommendation	Second Recommendation	Third Recommendation (if required)

I certify that all the information given in this application is true and complete. I understand that the University of Michigan may verify any information I have provided. Falsification or omission of information and credentials may result in the withdrawal of my application or in the revocation of admission, financial award, or registration. I understand all credentials and documents I submit become the property of the University of Michigan.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

Print name \_\_\_\_\_

**Return to: Office of Graduate Programs, University of Michigan-Flint, 303 E. Kearsley St., Flint, MI 48502-1950**